

S

to better understand organization data entry, report generation, and IT system administration perspectives should be the first step of the process. By doing this step first you need to be on the project team, who most of the stakeholders and services you provide will be included in the system, and an initial budget. It also provides insight on what to avoid. An important point to ensure careful notes are being taken.

- 2 Identify Stakeholders** – Once you have had an opportunity to explore jurisdictions software systems are operating, start compiling your group. People you should consider having in this group include people

plan for the project team and a documented commitment by the team members and their supervisors to complete the project.

5. **Get everyone speaking the same language –**

